



GRADUATE SCHOOL
1005 Campus Delivery
Fort Collins, CO 80523-1005

REQUEST FOR CHANGE OF DEPARTMENT AND/OR DEGREE PROGRAM

The GS7 is to be used when changing from one department to another or from one degree to another. Students may or may not complete the degree program from which they are changing. The GS7 should not be used when working on two degrees simultaneously (refer to "Procedures for working on two degrees" on the Instructions page). You will need to submit a new GS6 for the new program you are changing to otherwise a hold will be placed on your registration. Once the GS7 has been approved, your department and you will be notified via your e-mail address. Changing your class code PhD to Masters or Masters to PhD will create a new GPA for the current class at the end of the term. **GS7's WILL NOT BE PROCESSED FOR THE CURRENT TERM PAST CENSUS DATE.**

STUDENT NAME: _____
Last First CSU I.D. Number

E-MAIL ADDRESS: _____ TELEPHONE: _____

Request to change: Effective Term/Year: _____
***current or future term only**

FROM a program leading to the degree of: Master of: _____ PhD

In the department of: _____

TO a program leading to the degree of: Master of: _____ PhD

In the department of: _____ Program Code _____ Site Code _____
(REQUIRED) (If applicable)
BY DEPT

- Change is necessary because I am not finishing the degree in which I am currently enrolled in.
- Change is necessary because I want to graduate with a master's degree in my current department.
I expect to graduate with a master's degree on _____.
(Term Required)
- Other (please explain) _____.

Conditions of Admission that must be met during the first semester:

- Provisional Admission (Must maintain a 3.0 GPA during first semester as a condition of continued enrollment)
- Must complete degree as noted above in Item #2
- Other Conditions: _____

Signatures:

Student Date

Department Head of Present Department Date

Advisor of Present Department Date

Department Head of New Department Date

Advisor of New Department Date

Graduate School Approval Date

*Future admission accepted for two consecutive terms